

## Alamo Elementary School

### Stop Drop & Go

Class Assignments 2015-2016

Teachers/Room Parents:

Below, please find your classroom assignment for Stop Drop and Go for the 2015-2016 school year.

We need your help in promoting parent participation during your assigned week.

**ROOM PARENTS: please coordinate filling your weeks for the year.**

It would be helpful to:

- Send a copy of the following sign up genius link to the class:  
<http://www.signupgenius.com/go/10c0e44a9ab2ea2fd0-alamo> or  
Go to <http://www.signupgenius.com> and look up sign ups created by [amoretteko@gmail.com](mailto:amoretteko@gmail.com);
- Place the attached information in your class' email communication or weekly communications (pg. 2);
- Post a sign up list on your door (pg. 3); and,
- Enlist the help of your students to encourage their parents' participation.

You will be provided with a parent sign-up reminder for your class in your mailbox the week before your assigned week to be placed in the Wednesday envelope.

**We would like 4 parent volunteers from 8:25-8:45 a.m. Two (2) on the 22<sup>nd</sup> Ave. and two (2) 23<sup>rd</sup> Ave. sides of the school.**

Week of:	11/9	Rm 217 McLaughlin	2/22	Rm 102 Korp	
8/17	All Fifth Grade parents	11/16	Rm 212 Elliott	2/29	Rm 107 Gustafsson
8/24	Rm 104 Won	11/23	Rm 214 Siedman	3/7	Rm 201 Li
8/31	Rm 106 Lee, B.	11/30	Rm 215 Formalejo	3/14	Rm 202 Revitz
9/8	Rm 102 Korp	12/7	Rm 209 Lee, E	3/21	Rm 203 Clark
9/14	Rm 107 Gustafsson	12/14	Rm 211 Barisonek	4/4	Rm 204 Woo
9/21	Rm 201 Li	1/4	Rm 218 Nash	4/11	Rm 205 Lim
9/28	Rm 202 Revitz	1/11	Rm 108 Wong, L	4/18	Rm 206 Savant
10/5	Rm 203 Clark	1/19	Rm 111 Liu, B	4/25	Rm 213 Yee
10/13	Rm 204 Woo	1/25	Rm 113 Lee, Y	5/2	Rm 217 McLaughlin
10/19	Rm 205 Lim	2/1	Rm 114 Ikeda	5/9	Rm 212 Elliott
10/26	Rm 206 Savant	2/9	Rm 104 Won	5/16	Rm 214 Siedman
11/2	Rm 213 Yee	2/16	Rm 106 Lee, B	5/23	Rm 215 Formalejo

Thank you for your support,

Amorette Ko-Wong ([amoretteko@gmail.com](mailto:amoretteko@gmail.com))

Parents,

Our class, Room \_\_\_\_\_ is assigned the week of \_\_\_\_\_ to provide 2-4 parent volunteers each day on 22<sup>nd</sup> Ave. and 23<sup>rd</sup> Ave from 8:25-8:45 a.m. for Stop, Drop, and Go!

Please sign up by either:

- returning this form attn: Room Parent
- or going to the Stop, Drop & Go webpage at <http://www.signupgenius.com/go/10c0e44a9ab2ea2fd0-alamo> or Go to <http://www.signupgenius.com> and look up sign ups created by [amoretteko@gmail.com](mailto:amoretteko@gmail.com) (you will need to sign up for an account and password but its fast and easy)
- or signing up on class sign up list posted outside classroom door.

Volunteer Duties:

- 22<sup>nd</sup> Ave. - Please make sure to pick up an orange vest outside the cafeteria door before you arrive. Orange cones are at the 22<sup>nd</sup> Ave. gate.
- 23<sup>rd</sup> Ave. -Yellow Plastic people and yellow vests are located inside the main entrance. Please unload only at the white zone.
- Please place cones to form a barrier between drop-off and traffic.
- Please open the door and help students with backpacks, etc. out of cars. Confirm the number of students exiting the car as there are preschoolers and middle schoolers in many of the cars.
- Help guide the students to the entrance that leads directly to the school yard.

Classroom Volunteer Sign Up Page

Stop, Drop & Go	Mon	Tues	Wed	Thur	Fri
Volunteer 1 (22 <sup>nd</sup> )					
Volunteer 2					
Volunteer 3 (23 <sup>rd</sup> )					
Volunteer 4					

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Alamo Elementary

# Stop Drop & Go

## Sign Up List

Room \_\_\_\_\_

Week of \_\_\_\_\_

It's our class' turn for Stop Drop and Go. Please sign up for one slot. If you can do more, that would be great!

The time is from 8:25 – 8:45 a.m. If you see that there is no one there, please jump in and help. It's our class responsibility for this week, please help out any way you can. ☺

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
<b>22<sup>nd</sup> Ave.</b>					
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Help guide the students to the entrance that leads directly to the school yard.